

**NORTH CAROLINA
PARALEGAL ASSOCIATION, INC.'S**

**5th Annual CLA/NCCP Review Course
September 14 & 15, 2012**



Charlotte

**UNC Charlotte Center City Campus
320 E. 9th Street, Charlotte, NC 28202**

Sanford

**Central Carolina Community College,
Main Lee County Campus,
1105 Kelly Drive, Sanford, NC 27330**

To attend, complete this registration form OR
register for the seminar online at
<https://ncpa.memberclicks.net/>

North Carolina Paralegal Association, Inc.
CLA and NCCP Review Course

Friday, September 14, 2012 - CLA/NCCP REVIEW COURSE

8:30 a.m. - 9:00 a.m.	Registration & Continental Breakfast
9:00 a.m. - 9:15 a.m.	Opening Remarks/General Test Information
9:15 a.m. - 10:15 a.m.	Legal Research
10:15 a.m. - 11:15 a.m.	Family Law
11:15 a.m. - 11:30 a.m.	Break
11:30 a.m. - 12:30 p.m.	Real Estate
12:30 p.m. - 1:45 p.m.	LUNCH (on your own)
1:45 p.m. - 3:00 p.m.	Business Law/Business Organization/Contracts
3:00 p.m. - 3:30 p.m.	Q&A session regarding CLA/NCCP Exam
3:30 p.m. - 3:45 p.m.	Break
3:45 p.m. - 4:45 p.m.	Judgment & Analytics

Saturday, September 15, 2012 - CLA/NCCP REVIEW COURSE

8:30 a.m. - 9:00 a.m.	Registration & Continental Breakfast
9:00 a.m. - 10:00 a.m.	Communications / Human Relations / Interviewing Techniques
10:00 a.m. - 11:00 a.m.	Ethics
11:00 a.m. - 12:00 p.m.	Rules of Civil Procedure
12:00 p.m. - 1:15 p.m.	LUNCH (on your own)
1:15 p.m. - 2:15 p.m.	Criminal Law
2:15 p.m. - 3:15 p.m.	Probate & Estates
3:15 p.m. - 3:30 p.m.	Break
3:30 p.m. - 4:30 p.m.	American Legal System
4:30 p.m. - 4:45 p.m.	Closing Remarks

Please Note: These sessions are review courses and not comprehensive instruction courses on the subjects taught. CLA/CP Review Course participants may want to purchase the *CLA Review Manual* published by West Publishing as this manual will be used during the CLA session. The manual may be ordered from NALA at (918) 587-6828 or www.nala.org.

CONTINUING LEGAL ASSISTANT EDUCATION CREDIT:

- The Review Course has been approved by the Certifying Board of the National Association of Legal Assistants, Inc. for 11 hours of CLE credit including 1 hour of ethics CLE credit toward maintenance of the CLA/CP credential.
- The Review Course has been approved by the NC State Bar Board of Paralegal Certification for 11 general hours of CPE credit and 1 hour of ethics CPE credit toward maintenance of the NCCP credential.

REFUNDS:

- If we receive your request by September 4, 2012, we will issue you a full refund, less a \$10.00 cancellation fee.
- If we receive your request between September 5, 2012 and September 10, 2012, we will issue a 50% refund.
- If we receive your request after September 10, 2012, no refund will be issued.
- You must notify the Registration Chair, Chreatha A. Alston, NCCP at (919) 807-7225.
- Refunds are not issued until after the seminar is completed.

MANUSCRIPTS: NCPA will provide each attendee with a written manuscript upon check in at registration. If you are not able to attend and would like to purchase the manuscript, you may purchase one from our website after the seminar is concluded.

DISCOUNTS: Law offices or corporations with three (3) or more paralegals attending the Review Course, or three (3) or more paralegal students registering simultaneously, will be entitled to receive a 10% discount on the registration fee only. Discount does not apply to additional manuscript purchased. Registration forms and fees must be received simultaneously to ensure proper credit for discount. Online registration is not eligible for the discount – you must submit paper registration forms.

Lodging:

Charlotte: Hotel rooms can be reserved at the Hampton Inn located at 2731 Little Rock Road in Charlotte for \$89.00 per night. The telephone number is 704-394-6455. Please mention the group name "NCP" to receive the group rate.

Sanford: Hotel rooms can be reserved at the Hampton Inn located at 1904 South Horner Boulevard in Sanford for \$85.00 per night. The telephone number is 919-775-2000. Please mention the group name "NC Para-Legal Association" to receive the group rate.

Directions:

Charlotte:

From the Greensboro Area: Take I-85 S toward Salisbury/Charlotte. Merge onto I-77 S/US-21 S via EXIT 38 toward Columbia. Take the I-277/NC-16/Brookshire Freeway exit, EXIT 11. Merge onto I-277 S/NC-16 S/W Brookshire Freeway via EXIT 11A on the left. Take EXIT 3A toward Brevard St/Davidson St/McDowell St. Turn slight left onto E 11th St. Turn right onto N Brevard St. Turn right onto E 9th St. 320 E 9TH ST is on the left.

From the Asheville/Western NC Areas: Take I-40 E. Merge onto US-321 S via EXIT 123A toward Lincolnton/NC-127 S/Gastonia. Merge onto I-85 N toward Charlotte. Take the NC-16/Brookshire Blvd exit, EXIT 36, toward US-74 E/Downtown. Merge onto NC-16 S toward Charlotte/Ericsson Stadium. Take EXIT 3A toward Brevard St/Davidson St/McDowell St. Turn slight left onto E 11th St. Turn right onto N Brevard St. Turn right onto E 9th St. 320 E 9TH ST is on the left.

Sanford :

From the Greensboro Area: Take US-421 S. Turn right to merge onto N Carolina 87 N/U.S. 1 N/US-15 N/US-501 N. Take the exit onto US-421 Bypass S. Take exit 145 for Kelly Dr. Turn right onto Kelly Dr.

From the Raleigh/Durham/Eastern NC Areas: Take U.S. 1 south about 33 miles to U.S. 421 Bypass (Exit 149A-South) at Sanford. This is Oscar Keller Jr. Highway, but the sign may not be up yet. Stay on the Bypass about 3.5 miles to Exit 145, Kelly Drive. Turn right and follow Kelly Drive to the Lee County Campus, on the right.

From the Chapel Hill/Pittsboro Areas: From Chapel Hill, take U.S. 15-501 to Pittsboro, about 15 miles. At the traffic circle in Pittsboro, take the second exit and stay on U.S. 15-501 South. N.C. 87 will merge with it. Drive 14 miles to Sanford and get on U.S. 1/ U.S. 15-501 South. Go to the U.S. 421 Bypass (Exit 149-A South.) This is Oscar Keller Jr. Highway, but the sign may not be up. Stay on the highway about 3.5 miles to Exit 145, Kelly Drive. Turn right and follow Kelly Drive to the Lee County Campus, on the right.

From the Dunn, Erwin & Lillington Areas: Take U.S. 421 to Sanford, where it merges with N.C. 87. Travel about one mile north on N.C. 87/U.S. 421 to Main Street. Turn right, go to Nash Street (the first light), and turn left. At the Dennis A. Wicker Civic Center, turn right onto Kelly Drive to the campus.

From the Durham Area: Take N.C. 147 South to I-40 east toward RDU Airport/Raleigh (Exit 5A). Take Exit 293 and get on U.S. 1 to Sanford. Travel about 33 miles to U.S. 421 Bypass (Exit 149A-South) at Sanford. This is Oscar Keller Jr. Highway, but the sign may not be up. Stay on the Bypass about 3.5 miles to Exit 145, Kelly Drive. Turn right and follow Kelly Drive to the Lee County Campus, on the right.

From the Fayetteville/Fort Bragg Area: Take N.C. 87 north. It merges with U.S. 421 going into Sanford. Travel about one mile north on N.C. 87/U.S. 421 to Main Street. Turn right on Main Street and go to Nash Street, the first traffic light, and turn left. At the Dennis A. Wicker Civic Center, turn right onto Kelly Drive to the campus.

FOR MORE INFORMATION, CONTACT

Melissa Stockley Jones, ACP, NCCP
1st Vice President

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Melissa Rutledge, NCCP
CLA/NCCP Review Course Chair (Sanford)
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Anita Watts Wing, NCCP
CLA/NCCP Review Course Chair (Charlotte)
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REGISTRATION FORM

NCPA's 5th Annual CLA/NCCP Review Course

September 14- 15, 2012

Registration deadline is **September 3, 2012**. Please add the late fee if your registration is postmarked on or after this date. Walk-ins are welcome the day of the seminar. Checks should be made payable to NCPA for the total amount of all applicable fees. **Your check or credit card statement is your receipt. We do not send confirmations.**

Return this form and your payment to:

Chreatha A. Alston, NCCP
NCPA, Registration Chair
PO Box 36264
Charlotte, NC 28236-6264

NAME: _____

(This is how your name will appear on your nametag - please be sure to include any credentials such as CLA or NCCP.)

ADDRESS: _____

FIRM NAME: _____

TELEPHONE: _____

E-MAIL ADDRESS: _____

CHECK NO.: _____ ENCLOSED: \$ _____

I am attending the **CLA and NCCP Review Course** on September 14 & 15, 2012 in:

_____ Charlotte, North Carolina
_____ Sanford, North Carolina

_____	\$125.00	NCPA/NALA Member*
_____	\$210.00	Non-Member
_____	\$ 75.00	NCPA/NALA Student Member
_____	\$105.00	Student Non-Member
_____	\$125.00	Paralegal Educator
_____	\$ 20.00	Late Registration Fee (if postmarked after September 3, 2012)
_____	\$ 50.00	Manuscript Only (will be mailed after seminar date)

*If you are not an NCPA member but have a NALA General Membership, please include a copy of your NALA membership card.

Contributions or gifts to the North Carolina Paralegal Association, Inc. are not deductible contributions for federal income tax purposes; however, payments may qualify as ordinary and necessary business expenses.

Or you may register online at:

<https://ncpa.memberclicks.net>